



## **Destination Imagination (DI)** **PPSS – Partnering to Protect Students’ Safety**

### *Quick Reference Card*

#### **Tools for Team Managers**

- **ALL** team managers and co-managers **MUST** be approved through the LISD Volunteer Services. Go to <https://volunteer.leanderisd.org/> to complete this process online.
- **WHO to ask:** contact your Campus DI Coordinator first, and then LISD DI Representatives, [chris.johnson@leanderisd.org](mailto:chris.johnson@leanderisd.org) & [sarah.hyde@leanderisd.org](mailto:sarah.hyde@leanderisd.org)
- Team Manager Information at National DI <https://www.destinationimagination.org>
- Trainings: go to DI Calendar at [http://hearttx.txdidi.org/calendar\\_all\\_list](http://hearttx.txdidi.org/calendar_all_list)
- For information about DI State go to <http://www.texasdi.org> or for DI Globals go to <http://www.globalfinals.org>
- For more information about LISD and DI, go to <http://www.leanderisd.org/default.aspx?name=dept.DI> or contact [kathy.wood@leanderisd.org](mailto:kathy.wood@leanderisd.org).
- For more information about LISD student safety and legal issues addressed on this form, contact [brandon.evans@leanderisd.org](mailto:brandon.evans@leanderisd.org)

#### **Jurisdiction (for students)**

“School rules and the authority of the district to administer discipline apply whenever the interest of the school is involved on or off school grounds in conjunction with/or independent of classes and school-sponsored activities.”

#### ***What this means for you...***

- Your home or meeting place is an extension of the school.
- All rules and policies are to be enforced.

#### **FERPA**

The Family Educational Rights and Privacy Act of 1974 protects the privacy of student records. The law applies to all schools that receive funds under any type of federal funding. We must limit disclosure of information regarding our students.

#### ***What this means for you...***

- Be very protective of student information, and do not share student information verbally, through technology, in writing, etc. Go through your school representative before disclosing any information on a student.

#### **Confidentiality vs. Disclosure**

Even though schools must legally protect information in regard to students, there are times when we must disclose information to the proper school personnel in regard to students.

#### ***What this means for you...***

- If you are ever privileged to hear or receive information in regard to bullying, harassment, sexual abuse, sexual violence, child abuse, or any type of danger or harm to a student or students, please report that information to the school’s administrator.

#### **Student Code of Conduct**

It is important to keep in mind the rules and expectations at school are the same for students participating in all Destination Imagination (DI) activities and functions.

#### **TIPS**

- ✓ Do you know where your students are?
- ✓ Set ground rules, expectations or a “social contract” up front.
- ✓ Destination Imagination Campus Coordinator is the problem solver for
  - Students
  - Issues
- ✓ Make sure that anyone working with the students has received the same training and clearance as you have to work with them.
- ✓ Have an emergency plan— contact information, crisis (health, house)